

## **Camp Brethren Heights**

### *Health Officer*

#### Qualifications

- Must be at least 18 years of age
- Be able to respond to an emergency quickly anywhere on campgrounds
- Must have CPR for the professional rescuer certification
- Must be certified in one of the following
  - Physician
  - Registered Nurse
  - Practical Nurse
  - Emergency Medical Technician
  - Medical First Responder
  - Responding to Emergencies

#### Responsible to Camp Directors

##### Responsibilities prior to camp

- Discuss health and safety procedures, precautions and routines with the staff during staff training
- Clean out health office, discard outdated supplies and give list of needed supplies to the camp director
- Prepare first aid kits
- Be aware of the emergency action plan for all areas of the camp
- Check cleaning supplies as hazardous if needed
- Guide counselors regarding responsibilities reporting health issues
- Review each camper's health record

##### Responsibilities during camp

- Gather the following information during registration for camper & staff:
  - Temperature
  - Absence of head lice
  - List of medication and schedule of when they should be taken
  - All medications (except bee sting kits & inhalers)
  - Any other health information
- Discuss privately with the camper and appropriate staff problems revealed by the camper's records
- Be responsible for all medications, campers and staff
- Keep medications locked up and distribute as directed (except bee sting kits and inhalers)
- Administer all meds and first aid according to doctor's standing orders
- Document medications and first aid given
- Report all admissions to the health office to the camp director
- Check living quarters and camp facility for healthy cleanliness
- Communicate with camp director when transportation is required for a patient
- Utilize opportunities to teach campers about health-related topics

- Return medications at the end of the week
- Report to the camp director a list of items that need to be restocked
- Make sure health office is restocked and cleaned for the next group
- Be available always

#### Expectations of all staff

- Attend staff training, even if you have been staff previously
- Reflect the camping philosophy of CBH in all activities
- Attend church on a regular basis
- A desire to know Jesus Christ better and God's plan for one's own life and the need to share that quest with others
- An appreciation for the natural world God has given us, and our stewardship of it
- Keep staff area neat and clean
- Have a commitment to Christ and ability to live as a Christian in daily contact with others
- Be aware that there must always be an adult staff member for every 10 campers
- Be available to counsel campers
- Create opportunities for campers to share in discussion of personal faith and Christian issues in today's world
- Be aware of limitations that some campers may have; emotional, reading, speaking out loud