



Employed Staff Application Revised 4.15.22

Please PRINT CLEARLY using a pen. Complete both sides & return to:

**Camp Brethren Heights, Attn: Camp Director
9478 Brethren Heights Rd., Rodney, MI 49342.**

Thank you for applying to Camp Brethren Heights. In order to safeguard the well-being of participants served, Camp Brethren Heights will investigate the accuracy of the data provided in the application process for all employees. This investigation will include, but is not limited to, reference checks with past employers, educational institutions, volunteer organizations, civic groups, and law-enforcement agencies. This information will be used only for purposes of evaluating personnel for Camp Brethren Heights.

Date: _____

Position being applied for: _____

Check all that apply:

Year-round Part-Time (seasonal) Other: _____

Availability to start: _____

PERSONAL INFORMATION:

Name: _____ Gender: M / F

Name you prefer: _____ Birth Date: _____

Address: _____

City, State & Zip: _____

Home phone: _____ Work phone: _____ Cell phone: _____

Email: _____

Church Membership: _____ Pastor: _____

Emergency contact name: _____ Relation: _____

Home phone: _____ Work phone: _____

Cell: _____

Why do you want to work at Camp Brethren Heights? _____

EDUCATION, TRAINING AND CERTIFICATIONS: (please attach photocopy of cards, licenses)

High School _____ Date of Graduation _____

College _____ Date of Graduation _____

Highest Degree Attained: _____ Other Training _____

Lifeguard (expires) _____ CPR (expires) _____

First aid (expires) _____ Other _____

VOLUNTEER HISTORY:

If no volunteer history, check N/A _____

(1) Organization _____ Location _____
Phone _____ Responsibilities _____
Supervisor _____
Dates volunteered: from _____ to _____

(2) Organization _____ Location _____
Phone _____ Responsibilities _____
Supervisor _____
Dates volunteered: from _____ to _____

PLEASE LIST THREE PROFESSIONAL REFERENCES: *Be sure to include primary contact info (i.e. phone, email)*

LEADERSHIP PROFILE:

Camp Brethren Heights is committed to offering the most spiritually fulfilling experience possible for our campers and staff. In order to achieve this, we need totally committed staff. It is our belief that a firm commitment to Jesus Christ by all our staff is the first step to achieving this goal. Please complete the following section in a manner that reflects your faith and values.

1. Describe your faith journey this past year: _____

2. List previous *camp experiences and responsibilities*: _____

3. List previous work involving children and youth (*Identify organization and type of work*): _____

SOCIAL NETWORKING RELEASE

With the increased use of social networking sites (Facebook, Twitter, etc.), we reserve the right to check out an individual's site as part of the reference check.

Are you apart of a social network site(s)? _____ yes _____ no

Please list site(s) address: _____

AUTHORIZATION OF CRIMINAL BACKGROUND CHECK:

I, _____ attest that I have not been convicted of a violent crime or crimes against children. I authorize Camp Brethren Heights to receive information from any law-enforcement agency, including police departments and sheriff's departments, of this state or federal government, to the extent permitted by state and federal law, pertaining to any convictions I may have had for violations of state or federal criminal laws, including but not limited to convictions for crimes committed upon children. I understand that such access is for the purpose of considering my application as a volunteer, and that I expressly **DO NOT** authorize Camp Brethren Heights, its directors, officers, employees, or other volunteers to disseminate this information in any way to any other individual, group, agency, organization, or corporation. I am aware that a prior conviction will not necessarily bar me from employment.

Signed _____ Date _____

(Signature of applicant)

DOB (MM/DD/Year) _____

DL # _____

APPLICANT'S STATEMENT

I certify that the information contained on this application is correct to the best of my knowledge and understand that any omission or erroneous information is grounds for dismissal. I authorize any references or churches listed to provide any information that they may have regarding my character and fitness for children/youth work. I release all such references from liability for any damages that may result from furnishing such evaluation. I agree to support and uphold the mission of Camp Brethren Heights as stated above. I agree to operate under the policies and procedures of Camp Brethren Heights. Furthermore, the use of alcohol, tobacco, and illegal drugs are prohibited on camp property. Also prohibited are such items as inappropriate magazines, videos, DVDs, electronic games and devices, radios and other music media. I authorize Camp Brethren Heights to photograph me and/or members of my family and to use such photographs for the purpose of promotion, publicity, historical record, group photos, and the like.

Signature: _____ Date: _____

You must complete and return this application, attend a personal interview (if requested by the Camp Director), and attend training in order to work at Camp Brethren Heights. You will be notified of your interview time if required. Check website for Training dates.

FOR CBH OFFICE USE ONLY

I have completed the Criminal Background Check through ICHAT of this applicant.

The applicant's record qualifies disqualifies the applicant from volunteering.

Camp Director

Date

*The information on this form is kept in strict confidence by Camp Brethren Heights staff.
Complete all three pages of this form; keep a copy for your records. This form may be photocopied.
Printable forms and all program information are available at www.campbrethrenheightsmi.org or call us at (231) 867-3618.*